

**MINUTES OF THE SPECIAL ANNUAL PLANNING MEETING  
CARY FIRE PROTECTION DISTRICT HELD ON FEBRUARY 25, 2022  
AT CARY FIRE HEADQUARTER STATION**

Trustee Hauck called the meeting to order at 12:04 pm. Pledge of Allegiance was recited. On roll call, Trustees Guerra, Hauck, Krenz, Neuses and Frits were present. Also in attendance were Chief Delatorre, Deputy Chief Destree, Captain Veath, Fire Inspector Pelletreau, Lieutenant Foster, and Lieutenant Pelletreau.

1. Chief Delatorre let the board know that district continues to strive for excellence and will use the 3 F's to guide the meeting, 1. Fire Fighters', 2. Fire Apparatus and 3. Fire Houses, he then reviewed the list of accomplishments completed since the 2021-planning meeting.
2. Personnel Items Discussed ~
  - a. Year 1
    - i. Continue to hire POC's to keep roster full
    - ii. Continue to maintain a 12 member PPT
    - iii. Establish a Full-Time Lieutenant's List and Hire early 2023
  - b. Year 2 through 5
    - i. Appoint (3) Battalion Chiefs from the full-time Lieutenant rank
    - ii. Establish full-time Firefighters list
    - iii. Hire (3) full-time Firefighting/Paramedic/Engineers
    - iv. Update a new 4 year pay scale starting in 2023 going to 2027
    - v. Submit Safer Grant for hiring of (3) additional full-time members
    - vi. Add an additional duty crew member to increase to 11 to allow station 2 to run independently as a 2-member ambulance crew and 3-member engine crew
3. Equipment Items Discussed ~
  - a. Year 1
    - i. Deliver new Horton F-550 Ambulance early 2022
    - ii. Purchase new STARCOM radio for fire apparatus
    - iii. Purchase additional Rapid Intervention Team (RIT) packs: includes SCBA bottle & Accessories
    - iv. Mission Grant from the McHenry County Grant Foundation for training aids for EMS division
    - v. Purchase Solo Rescue Decon Washer
  - b. Year 2 through 5
    - i. Continue to purchase STARCOM radios to outfit remaining apparatus
    - ii. Reviewed Apparatus Replacement Schedule
4. Building and Grounds Items Discussed~
  - a. Year 1
    - i. Landscaping improvement at both Fire Stations
    - ii. Improvements to the gym at Station 1 ~ remove wall
    - iii. Replace hallway and office carpeting at Station 1 with luxury vinyl tile
  - b. Year 2 through 5
    - i. Station 2 improvements ~ pitched roof, HVAC, sprinkler system, update locker rooms, flooring and painting

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- ii. Replace Station 2 parking lot and concrete apron
- iii. Station 1 replace carpeting in classroom and tiled areas with luxury vinyl tile
- iv. Hire part-time property maintenance employee

5. Fire Prevention Bureau Division Items Discussed~

- a. Establish amendments to the local Fire Codes that conform to FPD desire for improved fire protections. This will require the Village of Cary to adopt each amendment by Village Ordinance. Continue to work with the Village of Cary to achieve their stated goal of adopting the newer versions of all codes.
- b. Become more engaged with the downtown redevelopment process, along with other planning initiatives.
- c. Hire one Full Time Inspector with Fire Fighter Paramedic due to future retirement.

6. Other Capital Expenditures & Revenues Items Discussed~

- a. Future Years
  - i. Ambulance billing discussion
  - ii. Research on area of land either by donation or IGA to erect a 3 story fire training tower (shipping container style)

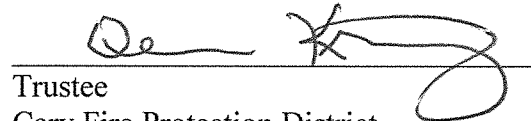
7. ADJOURNMENT

- a. Trustee Krenz made a motion to Adjourn meeting at 2:06 pm, second by trustee Neuses; all in favor, motion carries.

APPROVED BY:



Trustee  
Cary Fire Protection District



Trustee  
Cary Fire Protection District